



PONZ Committee Meeting Minutes Wednesday 18 December 2013, 9.00-10.00

Via teleconference

Chair: Hazel Nesor

Present: Lorraine Sutherland, Catherine Dwan, Emma Bell, Susan Comber, Colleen Kendrick, Nora Thompson

Apologies: Amy Munro (for lateness), Don Baken, Andy Leggat, Claire O'Donovan, Kathryn Taylor

Action Register

Date	Action	Responsible
Sep 13	Mail the RCNs and the PONZ database, asking them to let the committee know of research and educational events that can be added to the website	Emma
Sep 13	Ask Chris Atkinson if he has anything useful for PONZ history	Kathryn

Item Minutes

1. Welcome

The Chair welcomed members to the meeting and accepted apologies.

2. Previous Minutes and Review of Actions

Minutes from the meeting of 28 November 2013 were accepted as a true and accurate record.

Moved Susan Comber, seconded Emma Bell

Actions

- Ask Chris Atkinson and David Perez if they have anything useful for PONZ history - **ongoing** re Chris's input (he is currently out of his house for earthquake repairs).

Matters Arising

- Kathryn Taylor will work on refining the membership criteria

3. Items from the AGM

- Membership and membership criteria - defer until February

4. Joining PONZ committee teleconferences

It has been noted that some people's workplaces will fund teleconferences, others won't and some people may need to join from home. There was discussion around whether PONZ could



Item	Minutes
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refund costs for people who join from home or whose employers won't support the cost of the calls (typically \$40-50 per call). This will be discussed further at the strategic planning day, proposed for Wellington in February/March (PONZ will cover travel costs for this).

There was discussion around increasing membership - it was felt that membership is not seen as required by employers and unlikely to be reimbursed, which may be a barrier.

There was discussion around employing someone to work on the website few hours a month, particularly around design work. However it was suggested that there needs to be more content before we work on the design - little has been forthcoming to date. It was suggested that an expert be invited to the planning day, to talk about what makes an effective website.

5. Regional updates

This has been added to the agenda as a standing item to provide an opportunity for sharing info and research between regions.

Invercargill is rolling out the Southland Bridge to Health survivorship programme in late February or early March, with a cohort of 10-12 people. They hope to run the programme two or three times during the year, targeting people post curative treatment.

There is also work on informing oncology health professionals in Canterbury on exercise and Green Prescription, to enable them to refer to exercise programmes.

The radiation therapy department in Wellington is looking at distress screening. A project on self-management is also underway, based on the Flinders programme.

Future updates will be sent to Emma, for distribution with the agenda.

6. The National Cancer Consumer Representative Advisory Group (NCCRAG)

The NCCRAG has requested representation on the exec, suggesting that the member would not have to be a health professional as they would be providing the consumer perspective.

Action Hazel will forward details to Emma for onward distribution. Members were asked to consider the proposal and send their thoughts to Emma.

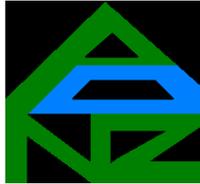
7. Central Cancer Network representative

Sue Wragg, a social worker on the Central Cancer Network, has expressed an interest in joining the exec.

Action Hazel will forward details to Emma for onward distribution. Members were asked to consider the proposal and send their thoughts to Emma.

8. Other Business

There was no other business.



**PSYCHOSOCIAL
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Meeting Dates for 2014

Date	Time	Details
12 February	9.00-10.00	083032, guest PIN 637641
12 March		
9 April		
14 May		
11 June		
9 July		
13 August		
10 September		
8 October		
12 November		
10 December		