



PONZ Annual General Meeting Minutes

Saturday 22 November 2014

Copthorne Hotel, Palmerston North

Chair: Hazel Nesor

Present: Lorraine Sutherland, Kathryn Taylor, Don Baken, Nora Thompson, Sue Wragg, Colleen Kendrick, Ginny Eggleston, Julie Zarifeh, Bronny Trewin, Claire Burrell, Gay Dungey, Kim Blair, Maria Stapleton, Lizzie Kent, Sheldon Ngatai, Justin Gulliver, Lydia Bras, Mel Hendrie, George Laking

Apologies: Emma Bell, Jo Stafford, Catherine Dwan, Sarah Kidd, Juliet Ireland

Item	Minutes
1.	Welcome The Chair welcomed members to the meeting and accepted apologies.
2.	Previous Minutes and Review of Actions Minutes from the meeting of 30 November 2013 were accepted as a true and accurate record Moved Nora Thompson, seconded Gay Dungey.
3.	President's report Budget Announcement/ CCN Supportive Care Project. <ul style="list-style-type: none">• Links with Ministry of Health re Workforce development for above, representatives on the Steering Groups {CCN} and Advisory groups MoH}.• Linking into such a dynamic space.• Focus next year on progressing these aspects. Representatives from both consumer and Māori reps to planning days. <ul style="list-style-type: none">• Welcomed Chris Walsh and Anna Hoquard as our Consumer reps.• Appointed two Māori Reps Sheldon Ngatai and Jo Stafford. This year was a catalyst year with face to face meetings for the executive. Progress developing Education Forums and process. Aim to provide local access for education. <ul style="list-style-type: none">• Successful forum in Christchurch• Successful forum in Tauranga.



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Sub committees formed to progress Committee structure and Membership

- Kathryn, Jo and Colleen. ?

Sub committee for Education

- Nora, Colleen and Hazel.

Links to IPOS meaning we can consider other educational opportunities and link to international activity.

Committee movements

Hazel stepping down as co president. Katherine will continue on with a vice president see later minutes.

Amy Munro treasurer stepping down. Acknowledgement of Amy's commitment in moving PONZ into the 21st century and work as treasurer. Will be seeking treasurer nominations.

Nora Thompson moving to Wellington leaving Otago Southland not represented.

No Auckland rep with Amy moving on, this will be proactively addressed. Discussion around committee commitment, positive outcomes.

Next conference

Potentially in Otago/Southland in Queenstown, Dunedin, Invercargill. Nora to begin process before she leaves. Marie Wales co opt onto committee as is traditional to be having organising committee rep on main committee.

If not possible in Otago/Southland Tauranga may be able to oblige. And would also look at doing it in 2016.

4. Outstanding Achievement award

Will be announced today. {NB not discussed in AGM forum as recipient present. Committee has separately supported awarding to Lorraine. }

5. 2015 focus

Membership and how to increase.

- The time vs. financial commitment is not in balance.
- In effort to increase membership go to zero fees as incentive. Main funding comes from conference and study days so should not adversely effect.
- By putting fees to zero means leaves open for returning to fee if needed.

Strengthen and developing Local Forums

- Look at Committee and legal implications and understanding these.
- Improve infrastructure around local activity

Website Development

- Increase technology capability
- Improve resources and links online



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- May require a financial outlay.
- Continued input Ministry of Health Work.

6. Treasurer's report

31st of March 2013 to 31st of March 2014. Will be distributed with minutes.

\$380 Education Day.

First Award given out.

17th of November 48 Members.

Renewal date of 30th of June was successful.

Current balance \$ 69,303.10

Please see attached report for fuller details.

The treasurer's report was approved by those present.

7. Membership

Motion

That the PONZ membership fee be set at \$0.00 from the date of membership renewal 30th of June 2015.

16 votes for 2 votes against.

Points were clarified for members about PONZ being an incorporated society, looking at charity funding model suggested i.e. people donate what they feel able.

8. Election of officers

- Treasurer: Maria Stapleton. Nominated Colleen Kendrick, seconded Lizzy Kent.
- President: Kathryn Taylor. Nominated Nora Thompson, seconded Sue Wragg
- Vice President: Nora Thompson. Nominated Kathryn Taylor, seconded Hazel Nesser.

Meeting closed at 9.00